



*Embassy of the United States of America
Bogotá, D.C., Colombia
GSO/Contracting Unit*

November 4, 2020

Dear Prospective Quoter:

SUBJECT: Solicitation Number 19C02020Q0007 for Gardening Services

The Embassy of the United States of America invites you to submit a quotation for Gardening Services

The Embassy intends to conduct a pre-quotation conference at the site on ***November 9, 2020 at 0830 hours, local time, at Carrera 45 No. 24B-27***, and all prospective quoters who have received a solicitation package will be invited to attend. See Section 3 of the attached Request for Quotations (RFQ). Please send the name and ID number of those attending no later than 1500 hours local time on November 5, 2020

Submit your quotation in a sealed envelope marked "Quotation Enclosed" ***to the U.S. Embassy – Bogotá, Attention: Jason Inslee, General Services Office – GSO, Carrera 45 No. 24B-27, on or before 1600 hours, local time on November 19, 2020. No proposal will be accepted after this time.***

In order for a quotation to be considered, you must also complete and submit the following:

1. ***SF-1449***
2. Section 1 pricing;
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

Unless an exception in FAR 4.1102 applies, your company must be registered in the System for Award Management (SAM) (www.sam.gov) at the time of offer in order to be eligible for award.

Direct any questions regarding this solicitation to Yuliana Balanta by email: BalantaYA@state.gov no later than November 12, 2020 at 1600 hours local time.

Sincerely,

Jason Inslee
Contracting Officer
U.S. Embassy - Bogota